Samadhi Wijesekera

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SUMMARY

Responsible and mature individual who thrives in fast-paced environments. Enjoys working as a part of a team to achieve sales goals. Talented Sales Associate effective at multi tasking and maintaining a friendly attitude under pressure. Efficiently builds loyalty and long term relationships with customers while consistently achieving individual sales goals.

SKILLS

Excellent communication skills Detailed-orientated

Positive attitude Friendly demeanour

Quick learner Goal-orientated

Highly dependable Outstanding interpersonal skills

WORK HISTORY

(JULY 2017 – AUGUST 2019)

**Retail Sales Assistant – Primark - 508, High Rd, Middlesex HA9 7BS**

I worked at the register usually on weekends at it gets very chaotic and busy. I have learned to work rapidly in a fast paced environment. I have also improved my communication skills. At the end of each shift, I must ensure all returns are in appropriate areas. Since the store is quite massive, I must remember where each product goes which means I must be focused and concentrated at all times.

When working here, I learned how to do recovery, filling and also I was trained to work in Customer Services. This involved me exchanging items or giving refunds back appropriately and recognising faulty in our products.

I was given a department as my responsibility. The kids’ section to keep tidy which means to do recovery, pick ups and filling. I have learned to organise items accordingly and helping customers with what they are looking for which includes finding my own way in the stockroom. For the last few months during my period at the company, I was part of the returns team which was a new project that Primark had launched which involved me putting the stock out in the accurate places using totes and rails for the whole of my shift while helping out customers and communicating my colleagues in the stockroom checking for availability of products that are in demand by the customers.

 (JUNE 2016 – NOVEMBER 2016)

**Receptionist – Pizza Hut – 497, Kingsbury road, London, NW9 9ED**

Maintained knowledge of current sales, promotions including meal deals and policies regarding payments. Engaged with customers in a sincere and friendly manner. Completed all cleaning, stocking and organising tasks in an assigned sales area. Built relationships with customers to increase the likelihood of repeat business. I would also say that I successfully dealt with impatient customers due to my colleagues unintentionally messing up their order by offering discounts on the purchase or by offering coupons for further purchases. I was in charge of payments over the telephone and face to face at the register.

EDUCATION

GCSES: ST. Gregory’s Catholic Science College – Donnington Road, Kenton, Harrow, Middlesex, HA3 0NB

Core Science – A\* Religious Education - B

Additional Science – A Mathematics – A

Further additional science – A Geography – A

French- B English Literature – A

English Language- B Photography – A\*

A/Levels: St. Catherine’s Sixth Form – Donnington Road, Kent, Harrow, Middlesex, HA3 0NB

Photography – A / Biology – B / Sociology – A

MY ROLE AS A STUDENT

* I am currently attending the University of Kent, studying Forensic science. I am able to work on weekends and evening depending on my uni timetable.
* References can be provided if requested.