Toby Clarke

Contact

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 Kent CT11 9SR

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**Skills**

. Inspiring team leader.

. Effective communicator

. Efficient when under pressure / time sensitive conditions

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I have worked as a Tennis coach, mentoring and tutoring children between the ages of 7yrs- 14 Years old. This is a disparate and demanding cohort, where I demonstrated inspiring team leadership by addressing their needs and setting appropriate boundaries. It was important that in doing so I led from the front and was fully visible and accessible. Whilst remaining an active and participating team member in order to maintain a strong rapport with the team.

I am customer-oriented with strong history of leading high-performance teams to meet or exceed objectives. Dedicated and hardworking with internal drive to deliver excellence, as demonstrated by performance as a tennis coach where I contributed to an increase in club subscriptions by leading my team with purpose.

I am passionate about delivering outstanding quality and bring a can-do attitude to performing tasks and leading teams. I am resourceful, diligent, hardworking and I believe that I would be an asset to any workplace.

**Experience**

I am a bi-lingual (fluency in English & French)

**Dover College, Kent September 2018- March 2020**

During my final two years at Dover College I was appointed to a “Head of School Council “a senior position of the school’s prefect body. The primary function of this role was to facilitate smooth and productive communication and dialogue between the student body and the senior management team, in order to reach and attain mutually beneficial outcomes. This role has gifted me with many transferable skills such as personal organisation and communication skills.

Work Experience

As a tennis coach I was Responsible for coaching and leading 7-14-year olds. Also responsible for club environment and front facing customer service ensuring care givers were pleased with the results of my coaching. Additionally, I also have experience working as a waiter/ server at the Greek Arch restaurant at Ramsgate seafront and thus I am appropriately equipped to work in a retail/ customer service environment.

**Education**

**2018**

**GCSE Dover College**,

**Dover Kent**

* Geography C
* French A
* Maths: C
* English Literature: C
* English Language: B
* History: A
* Biology: B
* Chemistry: C
* Physics: C
* Economics: C

**A-Levels Dover College,**

 **Dover, Kent**

**A level Qualification’s:
Predicted Grades: AAB (B in personal research project as shown below)**

Economics B

French A.

History A

Extended Project Qualification B

**Hobbies**

During my personal time I read avidly as well as participating in both regional tennis and cross country running. Additionally I have also been awarded both my Bronze and Gold Duke of Edinburgh awards and continue to volunteer at a local charitable association called “ The Friends of Ellington Park” a charitable association which aims to increase access to green spaces for local communities. All these achievements have taught me transferable skills which I fully aim to apply to a workplace environment.